

# **MONTPELIER COMMUNITY ASSOCIATION, INC.**

## **Board of Trustees Meeting Minutes**

Deerfield Community Center

**July 13, 2010**

**Trustees in Attendance:** Paul Buehler, Julia Coldren-Walker, Richard Dengler, Bob Derrick, Dave Eisenberg, Lillian Fazio, Jack Keating

**Trustees Absent with Cause:** Patricia Douville, Tim Jacobs

**Community Members Present:** Michael Boddie, Mary Derrick, Amos & Winsome Fye, Tim & Kathy Shrewsbury

**Guests Present:** Adrian Simmons, CPA

President Bob Derrick called the meeting to order at 7:05 PM. There was a quorum to conduct business

### **Secretary's Report: Patricia Douville**

The minutes of the June 2010 Board meeting were reviewed. Trustee Keating made a motion to accept the minutes as amended. The motion was seconded by Trustee Coldren-Walker and passed unanimously.

### **Treasurer's Report: Lillian Fazio**

Adrian Simmons, a representative of the David G. Simmons, Certified Public Accountant firm said that they have completed the MCA 2008 Financial Statement audit. Although still in draft form, he was present to give a brief overview and to answer any questions. The final audit will be completed by the MCA Annual Meeting in September 2010. Mr. Simmons indicated that the numbers on the Balance Sheet and Income Statement conform to accounting recording standards. While the intent of the audit is not to prevent, detect or protect from fraud, nothing came to their attention that would cause any alarm. Comments and recommendations to consider involved the internal control structure and operational matters such as the centralization of files, cash vs. accrual, capital budget and replacement reserve analysis

There was a lengthy discussion concerning the pros and cons of a petty cash system, bank check card or direct reimbursement by the Treasurer for out-of-pocket expenses incurred by volunteers for emergency repairs or incidental maintenance expenses. It was emphasized that receipts are required for all reimbursements no matter what method is used.

### **Other financial items:**

21 unpaid 2010 assessments and 10 long-term assessments remain outstanding, together totaling \$14,646.05. It is time to send letters to those residents who have not paid assessments and begin legal procedures with the attorney to collect the funds.

Transferred \$650.00 to Montpelier Swim Team from 2010 assessment donations.

\$123,638.00 has been spent from the Reserve Fund. There are \$34,000 in bills pending that will be charged to the Reserve Fund.

## **COMMITTEE REPORTS**

### **ACCC: Michael Boddie, Chairperson**

Mr. Boddie indicated that there was not a quorum present at the July meeting. The committee continues to conduct routine activities online and is still recruiting members to volunteer for the ACCC.

Numerous vultures continue to hang around the Eastbourne Lane house and they have been seen walking out of the garage. In addition, they continue to sit on the neighboring homes. A cease and desist was sent to the resident requesting that they stop feeding the vultures. Neighbors have indicated they will provide evidence to prove that the resident continues to feed them.

The Shrewsburys, new owners of a house on Golden Pass are anxious to get ACCC approval to remodel their fence and patio. They apologized for the disarray.

### **Benevolent Fund: Chairperson vacant**

No report

### **Communications Committee: Tim Jacobs, Chairperson**

Needs to update the newsletters, minutes and committee chairs on the Montpelier website.

### **Facilities Committee: Richard Dengler, Chairperson**

Will not change the pool locks until the end of the pool season and the pool is winterized. There is concern that the tennis court lock does not always work and needs to be replaced.

Officer Wilson caught two children running around the pool after hours. They were taken home apologized and were told more drastic actions would be taken if they did it again. There is concern that several kids have shot out a parking lot light. Mr. Keating is going to verify whether or not that particular lens had been replaced or was already shattered.

It is confirmed that Brickman will edge and mow inside the pool area. They supposedly had not been told to do so and it had become overgrown. Bob Derrick will fix the hole in the wall by the electrical panel.

The fence company will do a final walk through with Trustee Dengler.

Trustee Dengler made a motion to spend \$250.00 out of the landscaping budget for some potted crepe myrtles. They will be planted by volunteers on the hill when it is cleaned off after the pool closes for the season. Motion was seconded by Trustee Coldren-Walker and passed unanimously.

### **Pool: Paul Buehler, Chairperson**

Pool is running very smooth and remarkably well this year. Have made some changes in guard staff to get pool opened on time and have had to monitor some behavior issues of some of the neighborhood children.

Lighthouse has been asked to re-do the fill spout with a smooth edge before they are paid.

### **Social Committee: Carla Bowen, Chairperson**

The Fourth of July Potluck at the pool was successful with a record number in attendance. Trustee Buehler coordinated a Volleyball Tournament with eight 4 - man teams. Plans are under way for the Labor Day event and for a Flick 'n Float.

**Security Committee: Richard Dengler, Chairperson**

Receives a security report every day from the Police Department. There have only been three incidents in our reporting area in the last 45 days. Officer Wilson has stopped by homes to remind residents to shut their garages.

**Tennis Committee: Lillian Fazio, Chairperson**

Before the new wind screens are installed, we should consider painting the fence around the tennis courts in the Fall. Trustee Dengler will have the fence company look at the condition of the fence and make any recommendations for repairs. Trustee Fazio noted that the tennis courts have lots of cracks and mold. The cracks need to be filled before the courts are resurfaced. The Tennis Committee will get some initial costs so the Board can discuss what should be done.

**Old Business:**

Tennis screens and drinking fountain have been ordered.

**New Business:**

Consider putting a small plastic shed for the leaf vacuum up by the tennis courts to make it more convenient to keep them cleaned.

The Nominating Chairperson, Patricia Douville, has been actively soliciting people to run for the 2011 Board of Trustees.

The next meeting will be held on **Tuesday, August 10, 2010 at 7:00 PM** at Deerfield Run Recreation Center, Preschool Room. The motion was made by Trustee Coldren-Walker and seconded by Trustee Dengler to adjourn at 8:44 PM. The motion passed unanimously,