

In accordance with Section III, Articles II and III of the Montpelier Covenants, and Article IX of the Bylaws of the Montpelier Community Association ("MCA"), no addition, alteration, construction, or modification of a dwelling, as well as no detached structure(s) may be erected, placed, or permitted on any lot without prior written approval from the Architectural Control & Compliance Committee ("ACCC"), which is to be requested through the submission of this completed form, along with all other required information and documentation.

Date of Request:

Model of Home:

Eton Gramercy

Framingham Jamestown

Member #:

For ACCC Use Only

Project No.: _____

Date Received: _____ Date Reviewed: _____

Approved Denied Information Needed / On Hold

Letter Sent: _____ By: _____

Name(s)		Property Address
Home Phone	Work Phone	Mailing Address
Cell Phone	Other	Email Address

Type of Project	Required Documents/Items Submitted				
<input type="radio"/> Structural Addition/Modification <input type="radio"/> Solar Panels <input type="radio"/> Fence <input type="radio"/> Dumpster/PODS <input type="radio"/> Deck/Patio <input type="radio"/> Driveway <input type="radio"/> Shed/Other: _____ <input type="radio"/> Landscaping	<input type="radio"/> Drawings/Blueprints <input type="radio"/> Plat/Property Survey <input type="radio"/> Materials (Color, Texture) <input type="radio"/> Photographs <input type="radio"/> Dimensions/Sq. ft. <input type="radio"/> Contractor Information <input type="radio"/> Other: _____				
Timeline of Project	Additional Details				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Estimated Start Date of Project:</td> <td> </td> </tr> <tr> <td>Estimated Completion Date:</td> <td> </td> </tr> </table>	Estimated Start Date of Project:		Estimated Completion Date:		Additional details related to this request may be provided on a separate piece of paper and included along with this form.
Estimated Start Date of Project:					
Estimated Completion Date:					

The modifications below do not require approval; however, any change to the existing color, style, or type does require the review and approval of the ACCC. Please complete the information below and include any examples/brochures/etc. with your request.

Exterior Paint (Door, Trim, Fence, etc.)	Window Replacement	Roofing & Shingles	Siding & Shutters
Color, Style, Type:			

Neighbor Acknowledgment: Checking 'Concur' indicates agreement with the project. Checking 'Non-Concur' indicates you are not in agreement. You may provide the ACCC with your comments or concerns by sending a written response to the ACCC or attending the ACCC meeting. Your comments will be taken into consideration during the review process, but are not binding on any decision made by the ACCC. You have the right to appeal the Committee's ruling in accordance with the policy and procedures as outlined in the Bylaws of the Montpelier Community Association. *This request will likely be reviewed at the next ACCC meeting (1st Thursday of Month) so please attend if needed.*

Name(s)	Address	Signature	Concur	Non-Concur

By my signature below, I understand and agree:

1. If approved, the project must be started within 6 months of approval, be substantially completed within 12 months of approval, and be completed as submitted, without deviation, in a professional manner.
2. Submission and approval of this request indicates agreement for inspection and grants permission for the ACCC to make on-site observations and verify compliance as necessary.
3. To relieve and release MCA/ACCC from any liability or responsibility for the approval or disapproval of this application, and for failing to discover or point out any and all deficiencies therein.
4. It is my responsibility and obligation to obtain all building permits, to provide proof thereof if requested, to contact Miss Utility, and to construct the improvements in conformance with all applicable building and zoning codes.

Signature of Requester